



ALLIED MINERAL PRODUCTS, LLC
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Date: April 8, 2020

To: Our Valued Customers

From: Paul Jamieson, President

Re: **Allied Mineral Products Operating Status**

As of today, all of Allied's manufacturing facilities in Ohio, Alabama, Texas and Washington remain open and in full operation. We continue to meet our customers' needs and expect to do so for the foreseeable future.

Because of our critical role as a supplier to many of the Essential Businesses identified in the local and state business closure orders where we manufacture, **Allied not only can operate, but is expected to operate per governmental direction.**

Our first concern during these unprecedented times remains the health and safety of our employees. Early on we implemented strict protocols to reduce the potential for infection. These robust health practices, implemented at all locations, are among the reasons we have been allowed to continue to operate. These practices include:

- Requiring employees to stay home when sick or experiencing a fever
- Taking employee temperatures before shift start, and sending people home if fever is indicated
- Requiring all employees who are able to do so to work from home
- Requiring all employees to wear a respirator or N95 mask at all times at work, unless alone in an office
- Strictly enforcing social distancing of at least 6 feet (2 meters)
- Avoiding all contact at work and conducting all meetings by telephone or computer
- Providing hand sanitizing stations throughout our facilities
- Regular cleaning and sanitization of office and common areas
- Enforcement of CDC-recommended guidelines for personal hygiene and behavior to avoid infection

In addition, we have moved fast and strategically to ensure we are maintaining raw material inventory, and the logistical support necessary to get finished products delivered on time.

Allied has remained vigilant to comply with constantly changing federal, state and local operating guidelines, as well as with the evolving medical direction by the CDC and others. And we will continue to do so to ensure we meet your needs and to keep our employees safe. Our sales staff and manufacturing teams stand ready to serve you.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Jamieson".

Paul Jamieson
President
ALLIED MINERAL PRODUCTS, LLC

